

Meadows & Ohly

ONLINE RENT PAYMENTS

As the managing agent for your property, we are excited to introduce you to a fast, easy, and secure way for you to make monthly rent payments online with our provider, **ClickPay**, through our tenant portal, Tenant Connect.

We invite you to get started by going to the website below and creating your account. Set up one-time or automatic recurring payments online through **ClickPay**. They accept all major credit and debit cards for a fee of 3.25%, or by e-check (ACH) from a bank account for free.

ONLINE RENT PAYMENT INFORMATION

Before visiting the webpage below, please contact our Accounts Receivable department at accountsreceivable@meadowsandohly.com. Your email address must be set up in our system before you are able to log in and create your account.

ONLINE RENT PAYMENT WEBSITE

mando.mritenantconnect.com

- 1 Log In to your existing account with our tenant portal or select First Time Login
- 2 To make a payment through ClickPay: Under Billing on the Tenant Connect website, select Account Summary and then Statement. Select Make Payment and it will open the ClickPay website.
- 3 Select Manage Recurring Payments to setup automatic payments, or select make payment to process one-time payments through ClickPay.



FEATURES & BENEFITS

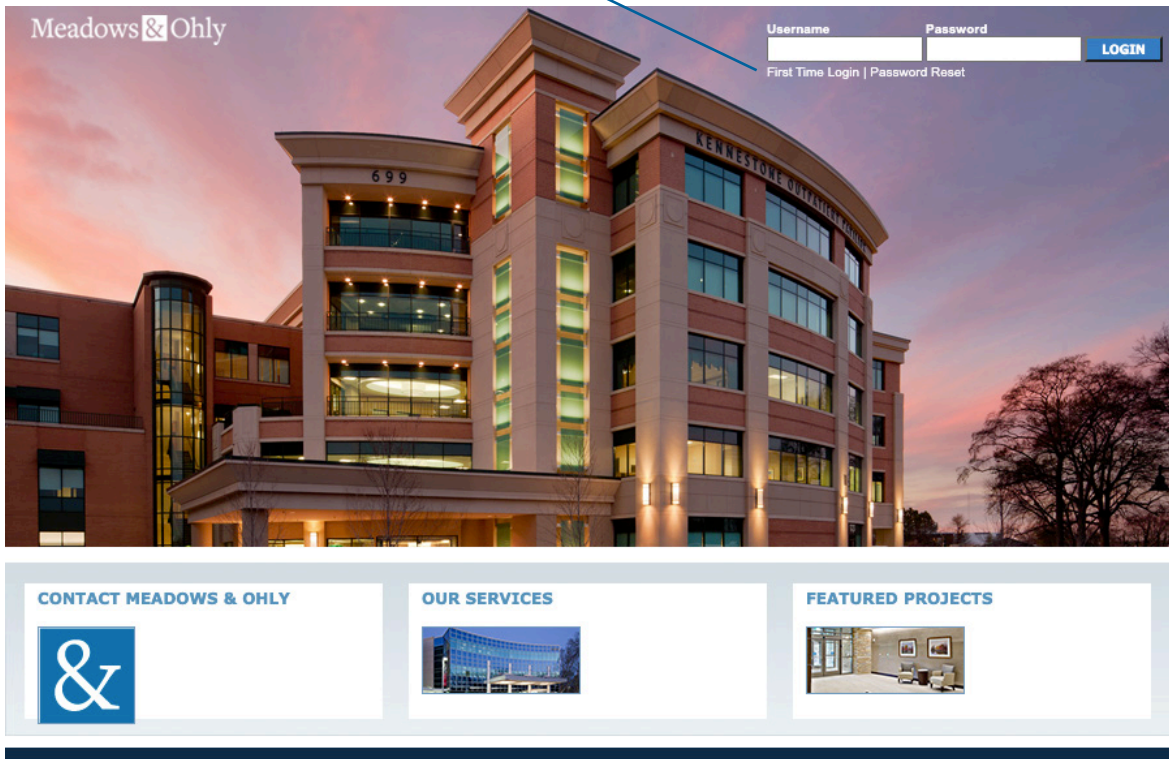
- | | |
|--------------------------------|---------------------------------------|
| ✓ Set Up Automatic Payments | ✓ Pay by Credit/Debit Card or e-Check |
| ✓ Avoid Late Fees & Save Paper | ✓ View your Charge/Payment History |

PAYMENT SUPPORT

For online payment support, visit **ClickPay's** support center at www.ClickPay.com/Help for access to FAQ's, step-by-step walkthroughs, email and live chat. For phone support, please call 1.800.533.7901.

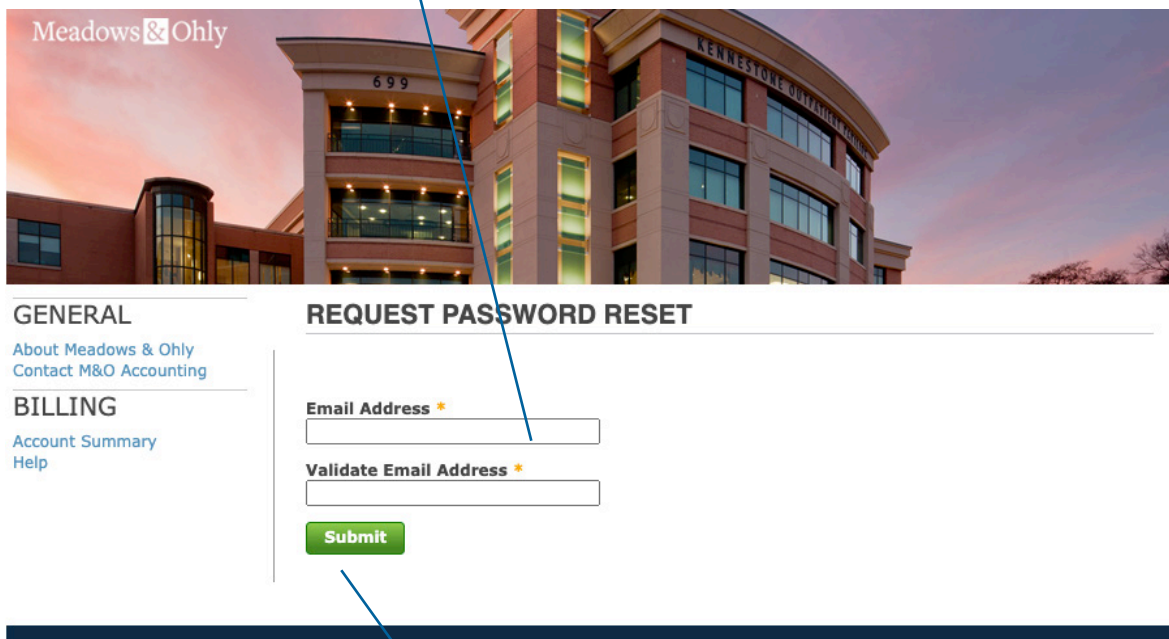
Meadows & Ohly

1 Click “First Time Login” under Username



The screenshot shows the Meadows & Ohly website. The header features the company logo and a navigation menu. The main content area displays a large image of a building. Below the image, there are three columns: "CONTACT MEADOWS & OHLY" with a logo, "OUR SERVICES" with a building image, and "FEATURED PROJECTS" with an interior image. The login form is located in the top right corner, with fields for "Username" and "Password", a "LOGIN" button, and links for "First Time Login" and "Password Reset".

2 Enter your email address and click “Submit”



The screenshot shows the Meadows & Ohly website with the "REQUEST PASSWORD RESET" form. The form is located in the top right corner, below the login form. It includes a "GENERAL" section with links for "About Meadows & Ohly" and "Contact M&O Accounting". The "BILLING" section has links for "Account Summary" and "Help". The "REQUEST PASSWORD RESET" section contains a "Email Address" field, a "Validate Email Address" field, and a "Submit" button. A blue line points from the "Submit" button to the "3" instruction.

3 A link to change your password will be sent to the email provided



GETTING STARTED WITH ONLINE RENT PAYMENTS

Your username is your email address. Please use all lowercase letters when entering your email address, as that field is case sensitive.

Your password must be at least 7 characters and include the following: At least one upper case letter, one lower case letter, one number and one special character. If, in the future, you can't remember your Tenant Connect password, please click 'Reset Password' in the upper right-hand corner on the main Tenant Connect page and follow the instructions.

If you have problems logging in with your new password, please reset it again using a completely new password with different characters than the initial password you set up. You may also try to login using a different browser.

Once you log in, you have the option to select Account History or Statement. Clicking Statement will show you all invoices you have outstanding. Payments can be made by clicking the green 'Make Payments' icon. Recurring payments can be scheduled between the 1st and the 10th of each month by selecting the 'Manage Recurring Payments' link.

When you click Make Payments or Manage Recurring Payments, it will take you to ClickPay, the site that processes your payments. You will enter your banking/credit card account information via ClickPay.

The Account History tab will show your history of charges and payments. If you have suites in multiple buildings, you can pay them under the same login.

If you have any questions about this process, or have trouble logging in, please reach out to accountsreceivable@meadowsandohly.com.